



## Locker Policy

### **Rationale:**

The school provides a locker for student use. For this system to be effective, a number of procedures need to be observed

### **Aim:**

To ensure lockers are used safely and appropriately.

### **Implementation:**

1. School lockers remain the property of the school.
2. Where a teacher has reasonable cause for concern:
  - lockers can be searched by school authorities without prior notification,
  - refer to Student Searches Policy for details when this is appropriate.
3. Lockers will be hired to students for an annual fee. A combination lock is also provided for the duration of the student's attendance at Beechworth Secondary College.
4. Students can elect to bring their own keyed padlock instead of the school's combination lock. However, if the school requires access to the locker, this may need to be cut off. Second hand combination locks are also available to purchase.
5. Lockers must be kept locked at all times to ensure the safety of student possessions and to reduce the risk of injury from open locker doors. Students are also responsible for maintaining their locker in a clean and tidy state. Failure to comply with this will result in the locker being withdrawn from use by the student and the student will be required to remove their belongings.
6. Any costs associated with cleaning or removal of graffiti from a locker will be borne by the student.
7. Students are not entitled to use a locker without payment. Students who use a locker without authority will be required to remove their belongings.
8. Students who are leaving the school are required to remove all of their property from the locker and return the school's combination lock. Any property left behind will be disposed of.

9. At the end of the year, students will change lockers and all of their property must be removed from the locker. Any property left behind will be disposed of.

**Evaluation:**

This policy will be reviewed as part of the school's three year review cycle.

This policy was last ratified by School Council in February 2016.